



**OPEN MEETING**

**REGULAR MEETING OF THE UNITED LAGUNA WOODS MUTUAL LANDSCAPE  
COMMITTEE**

**Thursday, December 13, 2018 – 9:00 a.m.  
Laguna Woods Village Community Center Board Room  
24351 El Toro Road**

**AGENDA**

1. Call to Order
2. Acknowledgment of Media
3. Approval of the Agenda
4. Approval of Meeting Report for October 11, 2018
5. Chair's Remarks
6. Member Comments (Items Not on the Agenda)
7. Response to Member Comments
8. Department Head Update

**Consent:**

None

**Reports:**

9. Project Log
10. Irrigation Status Report

**Items for Discussion and Consideration:**

11. Herbicide Trial Results
12. Tree Removal Requests
  - a) 723-C Avenida Majorca (Farokhi)
  - b) 684-C Via Alhambra (Russo)
  - c) 850-P Ronda Mendoza (Guthrie)
  - d) 303-B Avenida Sevilla (Nee)

**Items for Future Agendas:**

13. 2018 Landscape Renovation Project Update

**Concluding Business:**

14. Committee Member Comments
15. Date of Next Meeting – February 14, 2019
16. Adjournment

Maggie Blackwell, Chair  
Bruce Hartley, Staff Officer  
Telephone: 949-597-4650

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**REPORT OF THE REGULAR MEETING OF THE  
UNITED LAGUNA WOODS MUTUAL LANDSCAPE COMMITTEE**

Thursday, October 11, 2017 – 9:00 a.m.  
Laguna Woods Village Community Center Board Room – 24351 El Toro Road

**MEMBERS PRESENT:** Maggie Blackwell – Chair, Manuel Armendariz, Janey Dorrell, Catherine Brians (Advisor)

**MEMBER ABSENT:** Annie Zipkin (Advisor)

**OTHER DIRECTORS:** Juanita Skillman, Andre Torng, Dick Rader, Elsie Addington

**STAFF PRESENT:** Bruce Hartley, Larry Hernandez, Robert Merget, Lulu Boctor, Tiffany Rivas

**1. Call to Order**

Chair Blackwell called the meeting to order at 9:02 a.m.

**2. Acknowledgement of the Press**

No media was present.

**3. Approval of the Agenda**

Chair Blackwell added Item #8b “Department Head Update” to the agenda. The amended agenda was approved by consensus.

**4. Approval of Committee Report for July 19, 2018**

The meeting report of August 9, 2018, was approved by consensus.

**5. Chair’s Remarks**

Chair Blackwell clarified jurisdiction and absence of calls reporting rattle snakes, coyotes and fire danger.

**6. Member Comments (Items Not on the Agenda)**

George Hammtree 929-A – Spoke about mowing and mulching.

Kerry Stiles 921-B – Spoke about the Aliso Creek and mowing.

Carol Swanson 412-A – Spoke about tree issues.

Ted Burton 139-A – Spoke about herbicides.

Elizabeth Canepa 2060-A - Spoke about the work schedule.

Larry Green 477-P – Spoke about tree removal.

Elizabeth Sehi 541-H – Spoke about maintenance and against the use of blowers.

Esther Wright 172-D – Spoke about herbicide use.

Susan Carr 169-A – Spoke about herbicides.

Odette Derryberry 168-D – Spoke about pesticides.

Deanna Murphy 744-C – Spoke about the timing for the hedge repairs.

Lynn Hamm 747-C – Spoke about the hedge repairs.

David Cohen 592-E – Spoke about pesticides and Aliso Creek.

Jean Bender 2037-B – Spoke about pesticides and debris pick up.

Lois Ruben 781-C – Spoke about Round Up.

Irene Rodgers 2004B – Spoke about tree debris from Brazilian Pepper trees.  
Julie Baglish 908-A – Spoke about insecticides applied at her building.  
Andre Torng 389-Q – Spoke about various topics.  
Stan Zucker 172-E – Spoke about pesticides.  
Lenny Ross 687-C – Spoke about Round Up.  
Dick Rader 270-D – Spoke about Brazilian Pepper trees.

## **7. Response to Member's Comments**

Chair Blackwell presented statistics on the relatively low number of Calif. cities that have banned Round UP.

Mr. Hartley addressed generally all comments made by members.

Mr. Merget spoke about trees, tree management and pine tree removal.

Director Armendariz supports tree removal generally and made critical remarks against staff and the Board. He also spoke about the maintenance of Aliso Creek and asked about the boundaries of Aliso Creek in United Mutual.

Chair Blackwell directed staff to provide information about the Aliso Creek boundaries.

Chair Blackwell spoke about Pepper Trees.

Advisor Brians spoke about labor shortage and drought

Director Dorrell spoke about Round Up.

## **Consent:**

None

## **8. Reports**

### **Irrigation Status Report**

Mr. Hartley gave an overview of the Irrigation Status Report, showing reduced water usage compared to previous year.

## **ITEMS FOR DISCUSSION AND CONSIDERATION**

9. Appeal Denial of Tree Removal Request – Han (26-D Avenida Castilla) – Mr. Han spoke to the Committee. Committee supported Staff's recommendation to deny the appeal for the removal of one Shamel Ash tree located at 26-D due to no visible damage to the manor or infrastructure. Approved by consensus.

10. Appeal Denial of Tree Removal Request – Serrano (2001 Via Mariposa W Unit A) – Mrs. Serrano supports the tree removal. Kum Yum Rim 2004-D supports the tree removal. Anna Van Wyk 2004-C spoke about tree removal. Committee recommended to approve the appeal for the removal of one Brazilian Pepper located at 2001-A, at Members' expense, due to the impact of berries on the manor, pets and neighbors

11. Tree Removal/Off-Schedule Trim Request:

a. Choi (301-D Avenida Avenida Sevilla) – Committee supported Staff's recommendation to approve the request for the removal of three Queen Palms located at 301-D due to growing too close the manor with a high likelihood of causing damage and requiring repetitive off-schedule trimming. Approved by consensus.

b. Abrams (851-O Ronda Mendoza) – Committee supported Staff's recommendation to deny the request for the unscheduled trimming of a Brush Cherry hedgerow located at 851-O due to blocking a view.

c. Romero (89-F Aragon) – Mrs. Romero spoke and supports the tree removal.

Approved staff's recommendation to deny the tree removal due to no structural damage.

**Items for Future Agendas**

- 12. Landscape Renovation Project Update (December)
- 13. Herbicide Trial Results (December)

**Concluding Business**

**14. Committee Member Comments**

Chair Blackwell thanked all speakers.

**15. Date of Next Meeting December 13, 2018**

**16. Adjournment**

Meeting was adjourned at 11:21 a.m.

  
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Maggie Blackwell, Chair

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## United Mutual Landscape Project Log December 2018

Project	Description	Status	Estimated Completion/ On-going Date	Budget vs Actual
<b>Tree Maintenance</b>	This annual program includes the scheduled trimming of all Mutual trees; un-scheduled pruning and service requests; dead tree removal and replacement.	As of October 31, 2018, approximately <u>754</u> scheduled trees were trimmed, <u>103</u> trees removed and <u>1</u> new tree planted along with an estimated <u>395</u> un-scheduled service requests completed.	December 2018 Annual	Budget: \$500,408 Year-to-date (October): \$234,230 Balance: \$266,178
<b>2018 Revitalization Project</b>				
<b>Landscape Revitalization Project</b>	CDS 14/15 Irrigation Retro-Fit Project	Irrigation is in the process of separating the mixed stations (lawn & shrub beds) and improving the irrigation coverage.	Started November 3, 2018	Budget: \$250,000 Cost to Date: \$8,138 Balance: \$241,863
<b>2019 Projected Projects</b>				
<b>Landscape Revitalization Project</b>	Elimination of highest water using turf areas; replacing with water efficient landscapes.	Not started	2019	Budget: \$350,000

**Note:**

**Green** = Complete

**Blue** = In-Progress

**Black** = Not Started

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## STAFF REPORT

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**DATE:** December 13, 2018  
**FOR:** Landscape Committee  
**SUBJECT:** Irrigation Status Report

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### **RECOMMENDATION**

Receive and file this report.

### **BACKGROUND**

Water usage and charges for April through September, typically the months with the highest water demand, are provided to the Committee each meeting showing trends from 2015 to present.

### **DISCUSSION**

Water use data collected for April 2015 through September 2018 documents that with the exception of June and July of this year, the overall water consumption decreased in 2018 compared to 2017 for the period. September 2018 reflects a significant decrease in usage from August 2018 for Irrigation and Mixed Consumption. See Attachment 1.

There was no rainfall in June through September 2018. The evapotranspiration (ET) rates increased for these months compared to 2017; meaning that the plants' demand for water was higher. See Attachment 2. September 2018 ET is lower than August but higher than September 2017. The Village computer controlled irrigation systems use ET to determine the optimum amount to irrigate by calculating the loss of moisture in the soil through evaporation and plant transpiration. These high ET values reflect the high temperatures that were experienced on several days during this time period. Therefore, with the total decrease in water usage from April to September 2018 is most likely a result of less water being used by residents.

### **FINANCIAL ANALYSIS**

Overall, the water use for 2018 is less than 2017, which has resulted in budgetary savings. With the weather cooling and the growing season ending, it is anticipated that the savings will continue to the end of the year.

**Prepared By:** Mindra Fielding, Landscape Management Analyst

**Reviewed By:** Larry Hernandez, Landscape Manager

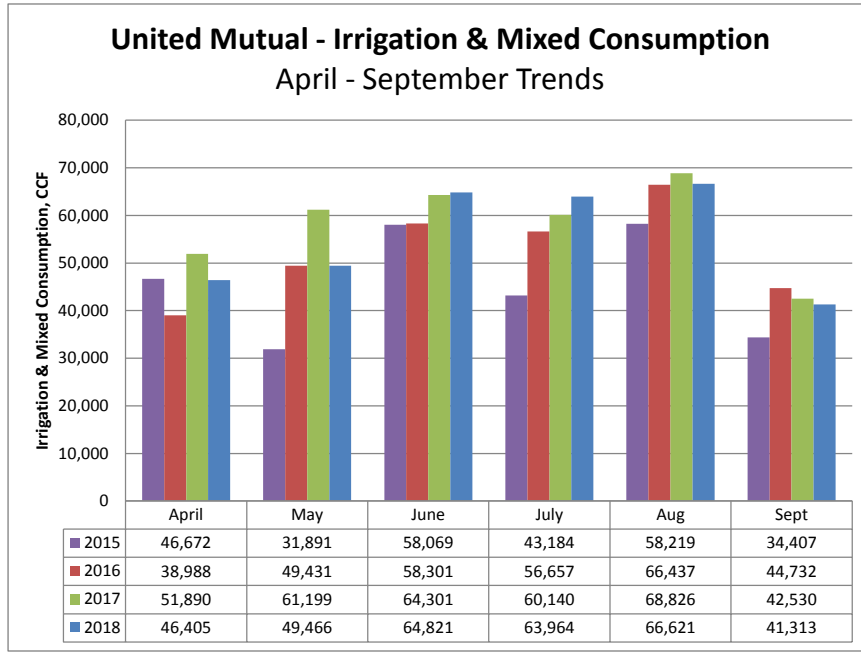
Bruce Hartley, General Services Director

### **ATTACHMENT(S)**

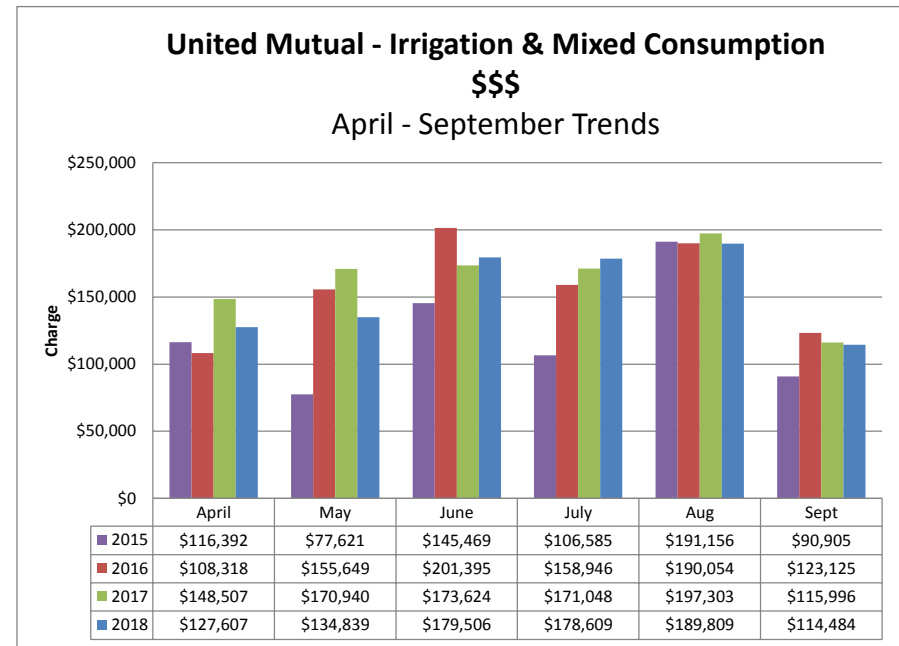
ATT-1: April – September Water Consumption Charts

ATT-2: April – September Rainfall and Evapotranspiration Trends

UNITED MUTUAL  
 APRIL - SEPTEMBER WATER CONSUMPTION TRENDS

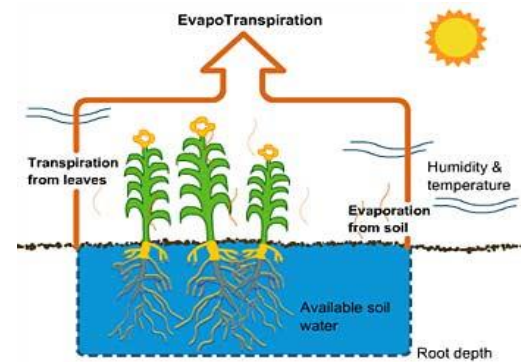
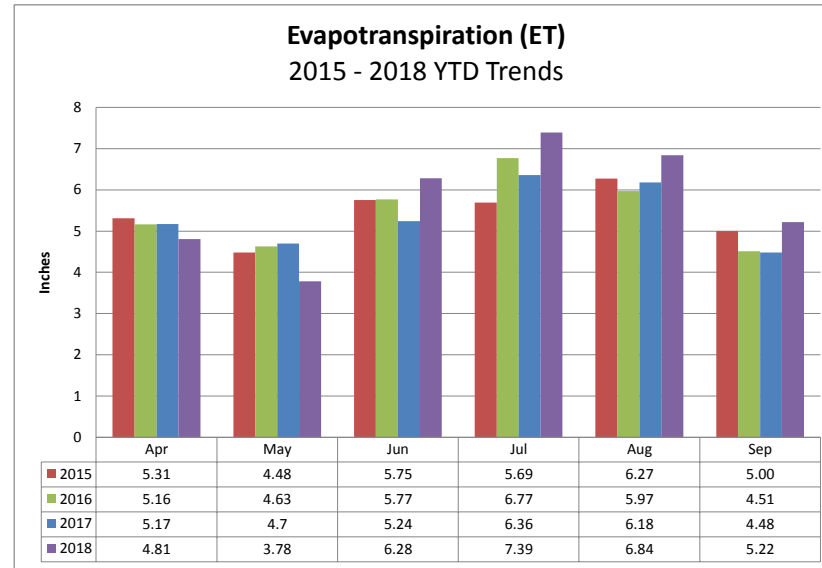
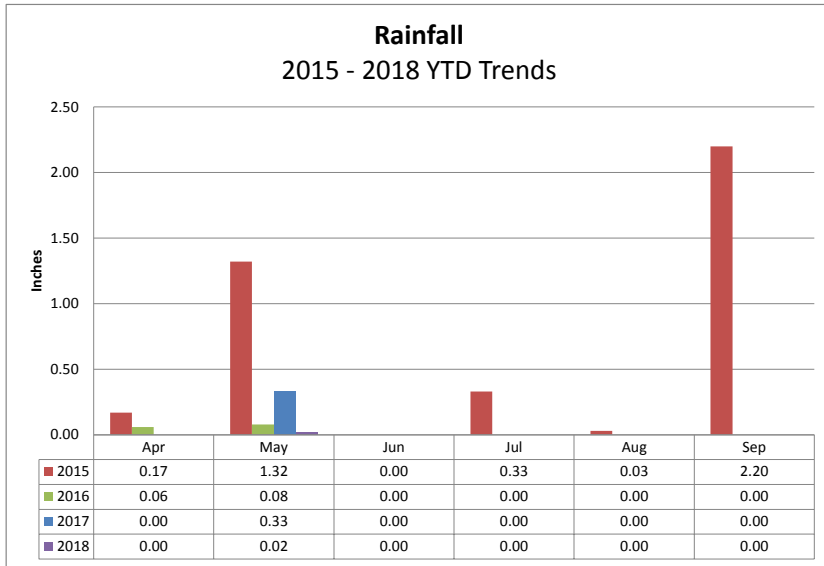


**Note:** Drought restrictions were in place from July 2015 thru June 2016.



**Note:** Effective July 2017, ETWD increased the Recycled and Tier Rates.

**LANDSCAPE DIVISION**  
**Rainfall and Evapotranspiration Trends**



It's a sunny day and the crop is absorbing available soil water from the root zone (root depth). As a result of humidity and temperature, water transpires through the leaves and evaporates from the soil into the atmosphere. This process is called EvapoTranspiration. When it rains, with low humidity and temperature, this process does not occur.

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## STAFF REPORT

**DATE:** December 13, 2018  
**FOR:** Landscape Committee  
**SUBJECT:** Herbicide Trial Results

### **RECOMMENDATION**

1. Direct staff to eliminate of the use of Roundup and other herbicides containing the active ingredient glyphosate in landscaped areas with United Mutual and to utilize only organic herbicides for the control of weeds.
2. Approve a supplemental appropriation of \$405,000, to be funded from the Contingency Fund, to maintain the current level of landscape weed management in 2019 and direct staff to include sufficient funding in future business plans for this alternative.

### **BACKGROUND**

The Landscape Division has utilized Roundup and other herbicides containing the active ingredient glyphosate to manage landscape weeds for many years. The annual budget includes approximately \$185,000 for labor and materials related to the application of post-emergent herbicides (Roundup). At the Landscape Committee meeting of June 14, 2018, residents of United Mutual requested that the Committee consider the elimination of the use of those products due to potential adverse health effects to the residents and their pets.

At a Special Meeting of the Landscape Committee, held on July 19, 2018, the Committee directed staff to test various organic herbicides to determine if there were effective alternatives to the use of 'Roundup' and return to the Committee in December 2018 to report the results. Staff obtained information on products that were already being utilized by the City of Irvine through Non-toxic Neighborhoods to guide the purchase and mixing dilutions of several organic herbicide products. Products were obtained and field staff were trained according to state regulations. On September 14, 2018, staff initiated the testing of organic and non-glyphosate containing herbicides.

### **DISCUSSION**

The test sites were based on approximately 20,000 square feet of turf and shrub bed areas. Staff selected Suppress Herbicide EC and Finale Herbicide as they are rated to have the best results for weed control. Liberate (penetrant) or Oroboost (spray adjuvant) were used with the herbicides to assist the chemicals in penetrating the weeds and to prevent the chemicals from washing off of the plant surface. Suppress and Liberate/Oroboost were tested on landscapes surrounding Buildings 241-247. Finale and Liberate were similarly applied around Buildings 763-773.

The effectiveness of these organic herbicides was compared to areas where Roundup was applied around Buildings 233-240 and 757-762. See Attachment 1. After three applications, staff observed that Finale/Liberate worked very well as an alternative for Roundup. With

Suppress, staff replaced Liberate with Oroboost to improve performance during the test period and observed a noticeable improvement.

Overall, Staff observed that the organic herbicides tested, while generally less effective than Roundup in completely killing weeds, were found to be satisfactory in providing the necessary control of most landscape weeds and to a lesser degree for edging turf. During the test period additional information was received from the City of Irvine on additional effective herbicides and tank mixes of multiple organic herbicides that have proven to be even more effective. Detailed information on adjusting the pH of the water and frequently testing the final product prior to application was also suggested by the city representative. To preserve the integrity of the testing in United Mutual, these additional products and tank mixes were not utilized. However, they appear to be very promising and are being implemented by staff at this time.

The elimination of Roundup and glyphosate products from the landscape maintenance program and instead utilizing organic-based herbicides was proven to be a viable alternative. The negative aspects discovered in the testing were the higher costs attributed to the hours and required to provide more frequent application of organic herbicides and the higher material cost to generate effective spray mixes.

A cost comparison of the use of the organic herbicides to Roundup was conducted for the three applications (see Attachment 2). Both of the organic herbicides tested must be applied four times for every one application of Roundup to obtain satisfactory control of weeds or turf edges. As a result of the testing, staff determined that the herbicide Finale as the most effective herbicide, but the most costly. Future use of other products and tank mixtures may yield improved results and possibly more cost effective solutions.

Staff supports the implementation of the organic herbicides into the grounds maintenance program, but the impact of the labor necessary for the multiple applications and the high material cost for the products must be addressed. The total program cost is estimated at \$590,000 annually.

### **FINANCIAL ANALYSIS**

Additional funding of approximately \$405,000 per year would be needed to maintain existing services levels as it relates to the control of landscape weeds in United Mutual using one of the organic herbicides tested. This estimate could be reduced if more cost effective organic herbicides are identified and utilized.

**Prepared By:** Larry Hernandez, Landscape Manager

**Reviewed By:** Bruce Hartley, General Services Director

Betty Parker, CFO

### **ATTACHMENT(S)**

ATT-1: Photographs of test areas

ATT-2: Financial Impact of Organic Herbicide Use Analysis

Herbicide Applications Comparisons

Suppress Herbicide/Liberate – Buildings 241-247



Before Application (September 2018)

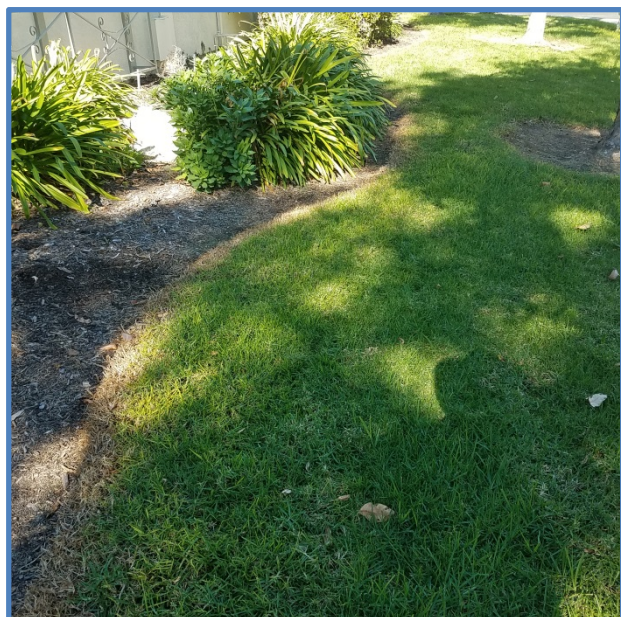


After Application (November 2018)

Round Up Comparison – Buildings 233-240



Before Application (September 2018)



After Application (November 2018)

**Suppress Herbicide/Liberate – Buildings 241-247**



**Before Application (September 2018)**



**After Application (November 2018)**

**Round Up Comparison – Buildings 233-240**



**Before Application (September 2018)**



**After Application (November 2018)**



# Landscape Division

## Finale Herbicide/Liberate – Buildings 763-773

ATT-1



**Before Application (September 2018)**



**After Application (November 2018)**

## Round Up Comparison – Buildings 757-762



**Before Application (September 2018)**



**After Application (November 2018)**

# Landscape Division

ATT-1

## Finale Herbicide/Liberate – Buildings 763-773



**Before Application (September 2018)**



**After Application (November 2018)**

## Round Up Comparison – Buildings 757-762



**Before Application (September 2018)**



**After Application (November 2018)**

## Landscape Division

ATT-2

### Organic Herbicide Application Comparison to 'RoundUp' for Weed Control

Application Date	Pest Control	Buildings Treated	Total Ounces per Solution	Material Cost per Application	Total Labor hours	Cost Per Application	Application Ratio to Roundup	Total Cost per Applications Needed	Cost Difference Per Application
14-Sep-18	Suppress Herbicide/Liberate	241-247	121.60	\$59.82	3.0	\$59.82	4	\$239.26	\$53.54
	Round Up	233-240	22.00	\$6.27	1.5	\$6.27	1	\$6.27	
26-Oct-18	Suppress Herbicide/Liberate	241-247	121.60	\$59.82	3.0	\$59.82	4	\$239.26	\$59.82
21-Nov-18	Suppress Herbicide/Oroboost	241-247	78.00	\$38.99	2.5	\$38.99	4	\$155.98	\$38.99
14-Sep-18	Finale Herbicide/Liberate	763-773	92.84	\$38.44	4.8	\$38.44	4	\$153.77	\$32.17
	Round Up	757-762	22.00	\$6.27	1.5	\$6.27	1	\$6.27	
26-Oct-18	Finale Herbicide/Liberate	763-773	33.16	\$13.73	3.2	\$13.73	4	\$54.92	\$13.73
21-Nov-18	Finale Herbicide/Liberate	763-773	19.89	\$8.24	2.4	\$8.24	4	\$32.95	\$8.24
<b>Additional Cost of Suppress Herbicide/Liberate/Oroboost for 3 Applications:</b>									<b>\$152.35</b>
<b>Additional Cost of Finale Herbicide/Liberate for 3 Applications:</b>									<b>\$54.14</b>

**Estimated Cost to Spray United Mutual - 213.2 Acres**

Pest Control	Estimated Cost Per Day				Estimated Cost Per 90 Day Cycle				Estimated Cost Per 4 Cycles a Year			
	Material Cost	Labor hours	Labor Cost	Cost Per Day	Material Cost	Labor hours	Labor Cost	Cost Per Cycle	Material Cost	Labor hours	Labor Cost	Cost Per Year
Suppress Herbicide/Liberate/Oroboost	598.16	12	\$0.00	<b>\$1,531.28</b>	\$53,834.06	\$1,080.00	\$0.00	\$53,834.06	\$215,336.25	4,320	\$0.00	<b>\$215,336.25</b>
Finale Herbicide/Liberate	\$172.25	19	\$0.00	<b>\$1,665.24</b>	\$15,502.50	\$1,728.00	\$0.00	\$15,502.50	\$62,010.00	6,912	\$0.00	<b>\$62,010.00</b>
Roundup Pro Max	\$57.03	6	\$0.00	<b>\$523.59</b>	\$5,132.81	\$540.00	\$0.00	\$5,132.81	\$20,531.25	2,160	\$0.00	<b>\$20,531.25</b>

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## STAFF REPORT

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**DATE:** December 13, 2018  
**FOR:** Landscape Committee  
**SUBJECT:** Request for Tree Removal by Farokhi (723-C) – Carrotwood Tree

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### **RECOMMENDATION**

Deny the request for the removal of one Carrotwood tree located at 723-C and trim on-schedule in December 2018.

### **BACKGROUND**

Mr. Farokhi purchased the manor in October 2010. He is requesting the removal of a Carrotwood tree, *Cupaniopsis anacardioides* located at the front of his manor in the planter area. See Attachment 1. The reasons cited by him for the removal are: structural damage, overgrown, litter/debris and that Ms. Farokhi fell due to debris, resulting in the need for medical attention. Three additional residents signed the request, one in favor of the removal and two against. See Attachment 2.

The tree was last trimmed in November 2015 and is scheduled for pruning again in approximately December 2018. The tree is approximately 29 feet in height with a trunk diameter of approximately 12 inches. It is growing approximately six to eight feet from the enclosed patio and approximately three feet from the walkway.

### **DISCUSSION**

At the time of inspection the tree was found to be in good condition with no visible decay, pests or trunk damage. There is some noticeable cracking in the concrete walkway and in the enclosed patio slab; with no noticeable damage to the patio wall. The cracked sidewalk concrete does not appear to be as the result of roots from the tree. Although the Carrotwood tree drops leaves, fruit and other debris, United Mutual tree removal policies do not support the removal of a tree based on litter/debris.

### **FINANCIAL ANALYSIS**

The cost to remove the tree is estimated to be \$900. The cost to trim the tree is estimated to be \$300 with an estimated value of \$2,693 based on ArborPro tree inventory.

**Prepared By:** Bob Merget, Tree Supervisor

**Reviewed By:** Larry Hernandez, Landscape Manager

Bruce Hartley, General Services Director

**ATTACHMENT(S)**

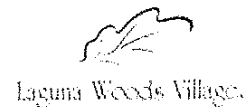
ATT-1: Photographs

ATT-2: Mutual Landscape Request Form





\*\* Would like to go to Aug meeting to discuss if possible. Please let me (Parviz) know 949-466-8790 \*\*



### MUTUAL LANDSCAPE REQUEST FORM

**PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

**PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.**

#### Resident/Owner Information

You must be an owner to request non-routine Landscape requests.

<u>723 Avenida Majorca Unit C</u> Address	<u>8/9/18</u> Today's Date
<u>Parviz Farzchi</u> Resident's Name	<u>949-707-5122</u> Telephone Number

#### Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

- Tree Removal     
  New Landscape     
  Off-Schedule Trimming  
 Other (explain): \_\_\_\_\_

#### Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

- Structural Damage   
  Sewer Damage   
  Overgrown   
  Poor Condition  
 Litter/Debris   
  Personal Preference   
  View Obstruction  
 Other (explain): Debris resulted in owner <sup>falling</sup> tripping & getting hurt. My mom was unable to walk over 3 weeks and needed medical treatments.

**GUIDELINES:**

- **Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- **Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- **Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- **View Blockage:** By nature, view blockage must be reviewed case by case to determine the appropriate course of action.
- **Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- **Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.



**Description & Location of Request**

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

Tree has lots of debris which resulted in causing us to fall and get hurt. Roots have also caused structural damage in the breezeway as well as the our covered patio.

**Signatures of All Neighbors Affected By This Request**

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
<i>Pamela Tisdell</i>	723 <sup>C</sup>	✓		
<i>Barbara Tallent</i>	723 B			<i>against</i>
Rental Property - Owner not available	723 P			
STAFF CONTACTED 11-8-18	723 P			X

(Please attach a separate sheet if more signatures are necessary.)

**Acknowledgement - Owner**

By signing, you are acknowledging this request.

*P. Farokh*  
Owner's Signature

*Parviz Farokhi*  
Owner's Name

**OFFICE USE ONLY**

MOVE-IN DATE: \_\_\_\_\_ DATE: \_\_\_\_\_ INITIALS: \_\_\_\_\_  
 530 \_\_\_\_\_ 540 \_\_\_\_\_ 570 \_\_\_\_\_ LAST PRUNED: \_\_\_\_\_  
 RELANDSCAPED: \_\_\_\_\_ NEXT TIME: \_\_\_\_\_  
 TREE SPECIES: \_\_\_\_\_  
 COMMENTS: \_\_\_\_\_  
 \_\_\_\_\_  
 TREE VALUE: \_\_\_\_\_ TREE REMOVAL COST: \_\_\_\_\_

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## STAFF REPORT

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**DATE:** December 13, 2018  
**FOR:** Landscape Committee  
**SUBJECT:** Request for Tree Removal by Russo (684-C) – Jacaranda Tree

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### **RECOMMENDATION**

Deny the request for the removal of one Jacaranda tree located at 684-C and trim on-schedule.

### **BACKGROUND**

Mr. Russo purchased the manor in December 2007. He is requesting the removal of a Jacaranda Tree, *Jacaranda mimosifolia*, located at the side of his manor in the lawn area. See Attachment 1. The reasons cited by him for the removal are: structural damage, sewer damage and overgrown. Two additional residents have signed in favor of the removal. See Attachment 2.

The tree was last trimmed in August 2016 and is scheduled for pruning again in approximately August 2019. The tree is approximately 32 feet in height with a trunk diameter of approximately 15 inches and is growing approximately three feet from the walkway (an alteration) and approximately six to eight feet from the common walkway and approximately 12-15 feet from the manors.

### **DISCUSSION**

At the time of inspection, the tree was found to be in good condition with no visible decay, pests or trunk damage. There is some noticeable surface rooting which may have caused the alteration sidewalk to lift. The tree has a balanced canopy and is well placed. There have been numerous plumbing tickets in the past, including mainline and single fixture stoppages none of which have been associated with roots being present. There is currently a pending ticket for an emergency waste line repair noting a crack in the sewer line. No information has been received that would indicate that roots from this tree are the cause of that condition.

### **FINANCIAL ANALYSIS**

The cost to remove the tree is estimated to be \$1,200. The cost to trim the tree is estimated to be \$300; with an estimated value of \$3,364, based on ArborPro tree inventory.

**Prepared By:** Bob Merget, Tree Supervisor

**Reviewed By:** Larry Hernandez, Landscape Manager  
Bruce Hartley, General Services Director

United Laguna Woods Mutual  
Request for Tree Removal by Russo (684-C) – Jacaranda Tree  
December 13, 2018

ATT-1

**ATTACHMENT(S)**

ATT-1: Photographs

ATT-2: Mutual Landscape Request Form, Letter, Hunter Water Data





RECEIVED  
AUG 22 2018

### MUTUAL LANDSCAPE REQUEST FORM

PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

**PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.**

#### Resident/Owner Information

You must be an owner to request non-routine Landscape requests.

684 C Via Altamira

Address

8-21-2018

Today's Date

Frank Russo

Resident's Name

949-872-4195

Telephone Number

#### Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

- Tree Removal       New Landscape       Off-Schedule Trimming

Other (explain): SEE ATTACHMENT

#### Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

- Structural Damage     Sewer Damage     Overgrown     Poor Condition

Litter/Debris     Personal Preference     View Obstruction

Other (explain): \_\_\_\_\_

#### GUIDELINES:

- Structural/Sewer Damage: Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- Overgrown/Crowded: Trees or plants that have outgrown the available space may justify removal.
- Damaged/Declining Health: Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- View Blockage: By nature, view blockage must be reviewed case by case to determine the appropriate course of action.
- Litter and Debris: Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- Personal Preference: Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

**Description & Location of Request**

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

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**Signatures of All Neighbors Affected By This Request**

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
<i>Edward Claymore</i>	684A	✓		
<i>Sharon Sullivan</i>	684B	✓		

(Please attach a separate sheet if more signatures are necessary.)

**Acknowledgement - Owner**

By signing, you are acknowledging this request.

  
Owner's Signature

*Frank Russo*  
Owner's Name

**OFFICE USE ONLY**

MOVE-IN DATE: \_\_\_\_\_ DATE: \_\_\_\_\_ INITIALS: \_\_\_\_\_  
 530 \_\_\_\_\_ 540 \_\_\_\_\_ 570 \_\_\_\_\_ LAST PRUNED: \_\_\_\_\_  
 RELANDSCAPED: \_\_\_\_\_ NEXT TIME: \_\_\_\_\_  
 TREE SPECIES: \_\_\_\_\_  
 COMMENTS: \_\_\_\_\_  
 TREE VALUE: \_\_\_\_\_ TREE REMOVAL COST: \_\_\_\_\_

Subject: **Tree Removal**

August 21, 2018

Location: 684 A, B & C along the walkway side

Type of tree: **Jacaranda Mimosifolia**

List of issues:

- Safety issue – the root structure is tearing up the sidewalk leading up to manor 684B. This will require the sidewalk to be redone.
- Mechanical issue – the roots are contributing to the sewer line damage that affects manor 684 A, B & C. The association Maintenance Manager, Joe Barrera has inspected the line and has placed our three manors sewer pipe on the listing to be lined. This is consistent with this type of tree that has a very high Damage rating on Sewer Pipes
- Structural issue – The consistent flower debris generated by this tree is collecting heavily on the roof structures that are shortening the roof singles life span.
- Safety hazard – The roots growth creates a tripping hazard when walking on the grass/weeds under the tree as they are protruding above ground.
- Added financial benefit – The tree is extremely overgrown. Removing it will reduce the cost of maintenance, repairs and safety liability on the association.

Thank you for taking the time to review this high level issue. We look forward to a favorable approval to remove stated tree based on subject hazards.

Frank Russo  
Manor 684-C  
Cell: 949 872-4195

Note: Attached sample photos for your review





## Trees to Avoid Planting Near Sewer Pipes

The following table is a basic guide only. You should consult your local nursery or an arborist if you still have concerns about planting a particular species.

### Some plants to avoid

Botanical name	Common Name	Damage rating
Cinnamomum camphora	Camphor Laurel	Extreme
Ficus species	Fig Trees & Rubber Plants	Extreme
Populus species	Poplars	Extreme
Salix species	Willows	Extreme
Erythrina species	Coral Trees	Very High
Eucalyptus species	Large Gum Trees	Very High
Jacaranda mimosifolia	Jacaranda	Very High
Liquidambar styraciflua	Liquidambar	Very High
Araucaria species	Norfolk Island & Bunya Pines	Very High
Brachychiton acerifolium	Illawarra Flame Tree	Very High
Casuarina species	Casuarinas	Very High
Melia azedarach	Australian White Cedar	Very High
Pinus species	Pine Trees	Very High
Platanus acerifolia	Plane Tree	Very High
Schinus molle	Pepper Tree	Very High
Ulmus species	Elms	Very High

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## STAFF REPORT

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**DATE:** December 13, 2018  
**FOR:** Landscape Committee  
**SUBJECT:** Request for Tree Removal by Guthrie (850-P) – Red Iron Bark Tree

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### **RECOMMENDATION**

Approve the request for the removal of one Red Iron Bark tree located at 850-P and schedule the work to be performed in the next 90 days.

### **BACKGROUND**

Mr. Guthrie purchased the manor in April 2004. He is requesting the removal of a Red Iron Bark tree, *Eucalyptus sideroxylon*, located at the side of his manor in the slope area. See Attachment 1. The reasons cited by him for the removal are: litter/debris, overgrown, poor condition and diseased. See Attachment 2.

The tree was last trimmed in November 2016 and is scheduled for pruning again in approximately November 2019. The tree is approximately 62 feet in height with a trunk diameter of approximately 38 inches and is growing approximately four to five feet from the building.

### **DISCUSSION**

At the time of inspection the tree was found to be in poor condition with visible decay and trunk damage. The tree has sap weeping from the trunk and branches, likely caused by boring insects. The tree has been topped in the past, which has resulted in poorly attached new branches, as well as the development of water sprouting growth. Due to the decay present and potential for branch and limb failure, staff is recommending the removal of this tree.

### **FINANCIAL ANALYSIS**

The cost to remove the tree is estimated to be \$1,500.

**Prepared By:** Bob Merget, Tree Supervisor

**Reviewed By:** Larry Hernandez, Landscape Manager

Bruce Hartley, General Services Director

### **ATTACHMENT(S)**

ATT-1: Photographs

ATT-2: Mutual Landscape Request Form







**Description & Location of Request**

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

TREE LOCATED ON BACK SECTION (RIGHT SIDE AS ONE FACED 850) UNUSUAL LARGE CHUCKS OF BARK DROPPING BRANCHES ON ROOF

**Signatures of All Neighbors Affected By This Request**

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
<i>Richard Guthrie</i>	850 P	✓		
<i>Dwayne L. Kastrop</i>	850 "O"			
<i>Dike Sanderson</i>	850-B			

(Please attach a separate sheet if more signatures are necessary.)

**Acknowledgement - Owner**

By signing, you are acknowledging this request.

*Richard Guthrie*  
 Owner's Signature

**RICHARD GUTHRIE**  
 Owner's Name

**OFFICE USE ONLY**

MOVE-IN DATE: \_\_\_\_\_ DATE: \_\_\_\_\_ INITIALS: \_\_\_\_\_  
 530 \_\_\_\_\_ 540 \_\_\_\_\_ 570 \_\_\_\_\_ LAST PRUNED: \_\_\_\_\_  
 RELANDSCAPED: \_\_\_\_\_ NEXT TIME: \_\_\_\_\_  
 TREE SPECIES: \_\_\_\_\_  
 COMMENTS: \_\_\_\_\_  
 \_\_\_\_\_  
 TREE VALUE: \_\_\_\_\_ TREE REMOVAL COST: \_\_\_\_\_

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## STAFF REPORT

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**DATE:** December 13, 2018  
**FOR:** Landscape Committee  
**SUBJECT:** Request for Tree Removal by Carlson (303-A) – Carrotwood tree located at 303-B

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### **RECOMMENDATION**

Deny the request for the removal of one Carrotwood tree located at 303-B and trim within 30 days as a street light clearance.

### **BACKGROUND**

Ms. Carlson purchased the manor in October 2012. She is requesting the removal of a Carrotwood tree, *Cupaniopsis anacardioides*, located at the front of the manor in the lawn area. See Attachment 1. The reasons cited by her for the removal are: litter/debris and street light blockage. Three additional residents have signed in favor of the removal including Ms. Nee at 303-B, which is where the tree is located. See Attachment 2.

The tree was last trimmed in December 2015 and is scheduled for trimming again in approximately January 2019. The tree is approximately 25 feet in height with a trunk diameter of approximately 16 inches and is growing approximately six to eight feet from the walkways.

### **DISCUSSION**

At the time of inspection, the tree was found to be in good condition with no visible decay, pests or trunk damage. There is minimal surface rooting with some cracking in the sidewalk with evidence of previous concrete grinding. There is a conflict with a streetlight. This tree will be placed on a annual trim cycle for streetlight clearance.

### **FINANCIAL ANALYSIS**

The cost to remove the tree is estimated at \$900. The cost to trim is estimated to be \$300, with an estimated value of \$3,621 based on ArborPro tree inventory.

**Prepared By:** Bob Merget, Tree Supervisor

**Reviewed By:** Larry Hernandez, Landscape Manager

Bruce Hartley, General Services Director

### **ATTACHMENT(S)**

ATT-1: Photographs

ATT-2: Mutual Landscape Request Form





RECEIVED

MUTUAL LANDSCAPE REQUEST FORM

SEP 18 2018

ATT-2

PLEASE NOTE: THIS FORM IS NOT FOR ROUTINE MAINTENANCE REQUESTS

LANDSCAPE DIVISION

Your request is important to us and will be handled accordingly. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Landscape Committee for their review. If you are unsure whether your request falls into this category, first please contact your area's landscape supervisor through Property Services at 597-4600 in order to make that determination. If this is the case, then first you will receive a written confirmation acknowledging receipt of your request with an explanation of the review process. Once reviewed by the Committee, a recommendation will be made to the Board of Directors for action. You will then be notified of the Board's decision. Please be patient as this process can take from a few weeks to a month or longer.

Date: 9-14-18 Address: 303-B

Requestor Signature: Sue Below Print Name Corina Nee (owner signature is required on the line above if the requestor is a lessee or occupant)

Request (please check): REFER TO GUIDELINES ON REVERSE SIDE

- Tree Removal, Plant Replacement, Off-Schedule Trimming, Landscape Design Change (e.g., Alteration of Turf and/or Flower Bed, Paved Planter Conversion, Stepping Stones, Mortarless Block Garden Walls, etc.): Please note that all requests for design changes must include a design plan with a description (including a list of plant selections and/or materials, if applicable).

Other (explain): 2ND REQUEST

Reason (please check): REFER TO GUIDELINES ON REVERSE SIDE

- Structural Damage, Sewer Damage, Overgrown, Poor Condition, Litter/Debris, Personal Preference, View Obstruction, Other (explain): (1) Debris causes people to slip and fall, and in dark. (2) Blocks all light making walkway dark + dangerous

Description & Location: 303 B

Signatures of All Neighbors Affected by this Request (owner signature is required below for lessees and occupants of neighboring residences):

Table with columns: Signature, Manor #, For, Undecided, Against. Rows include El Kurinash, Nancy Carlson, Corina Nee, and James Jay.

(Please attach a separate sheet if more signatures are necessary.)

PLEASE FORWARD COMPLETED REQUEST FORM TO:

Laguna Woods Village Landscape Division P. O. Box 2220, Laguna Hills, CA 92654-2220

Revised Nov 2011

3 Neighbors have signed + follow is date photo at home ok

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